2016 CCE INTERNSHIP POSTER DESIGN WORKSHOP

CONGRATS ON YOUR SUCCESSFUL SUMMER! WELCOME BACK!

POSTER DESIGN WORKSHOP – TODAY’S AGENDA:

• 4:20 PM  Sign-in and Enjoy Refreshments
• 4:30 PM  Introductions & Plan
• 4:40 pm  Welcome by CHE’s Kim Kopko
• 4:45 pm  What to Expect at 9/21 Reception Kim Fleming
  Please Register and upload slide by Sept 2nd
• 5:00 pm  Poster Design by Mann’s Camille Andrews
• 5:45 pm  Questions/ Wrap-up/More Snacks
• 6:00 pm  Adjourn
DATE: Wed., Sept. 21
TIME: 4:30/5:00 – 7:00
LOCATION: G10 Biotech

INTERNship Reception Agenda:
• 4:30 PM Interns set-up posters
• 4:45 PM Interns meet with Connie and Kim
• 5:00 pm Event begins, interns at posters
• 5:15 pm Welcome remarks, interns seated
• 5:25 pm Intern presentations – 1 minute, timed
• 6:15 pm Guest speakers/ Wrap-up
• 6:30 pm Poster session, interns at posters
• 7:00 pm Adjourn

Important Reminders!
• We want you to shine! Dress business casual.
• Poster – Printed to attach to 4’ x 4’ easel (provided at event)
• Assigned – seating and order of presentation
• Two slides
  • Transition slide – provided with project name, intern, faculty, CCE staff
  • Presentation slide –
    • Name of project, what you did, what you learned, photos
    • Review, edit, submit with RSVP by Friday, Sept 2nd online
• We are here to help!
# 2016 Internship Program Website

**CCE Resources > Document Storage**

## 2016 Internship Program

**Poster Design Workshop** - August 31st: Beabe Hall Conference Room

**CCE Summer Intern Poster Design Workshop Email** - Wednesday August 31st at 4:30 pm - RSVP online

**CCE Summer Internship Reception Email:**

tech

**Sample details for CCE Summer Internship Reception on Wednesday, September 21st:**

- Transition Slide Sample.png
- Presentation Slide Sample.png
- CCE-Blank PowerPoint-Template.ppt

---

## Prepare Early!

Reach out if you need help or have questions!

Connie Knap ck236@cornell.edu or Kim Fleming kfj2@cornell.edu

---